



Minutes of the Board Meeting Jun 15, 2023

Location: 2300 Yonge Street, Pickle Barrel

Attendance:

Name	Position	Attendance (Y/N)
Charlotte Mariller	President and Swiss Social	Y
Benjamin Wuethrich	VP, Membership and Website	Y
Heidy Lawrence	Tell Tale Editor	Excused
Maggie Hess	Theatre	Y
Erika Tieche	Social Jass	Excused
Simone Hohn	5 pin Bowling	Y
Auggie Werner	Treasurer	Y
Paula Rico	Women's	Excused
Arno Sigrist	Men's	Y
Cedric Daros	Amicale Romande	Y
Philippe Moser	Canadysli	Y

Minutes: Benjamin Wuethrich

Meeting called to order at 6.55 pm

1. Approval of minutes from May 4, 2023

- Approver: Maggie
- Seconder: Philippe

2. Action items update from enter last meeting date here

- Briefcase from Jean-Marc not handed over yet
- Cedric got cheque for money from Jean-Marc
- Charlotte didn't get Smart Serve yet

- Trillium are going to play
- Movie hosting no progress
- Vendor opportunity: ready, will be mentioned, waiting for Tell Tale
- Bank update:
 - Ben is now authorized
 - We have access to view the account online and deposit at an ATM, but no withdrawals
 - We can link an email address to receive e-Transfers; address is ready, have to set it up (finance@swissclubtoronto.ca)
 - We still have to set up Heidy, via phone conference
- Boat trip was booked out, no need to post any longer
- Coffee machine: we'll get it before the BBQ and drop off the speaker system
- Ben did send Cedric's email address
- Auggie did talk to Hugo Baumann about Cedric, will maybe set up an additional chat

3. General remarks by the president

- Ambassador Olaf Kjelsen is going to be in Toronto on Jun 21, 2023 3:20 p.m. , at Cafe Landwer
- National day:
 - Trillium is going to play at National Day, asking for \$450
 - New band: Golden Keys, we don't know how expensive yet
 - Canadysli will play
 - Swiss Citizen of the year: Marc Lurz (and he'll be there)
 - Consul General Line Leon-Pernet is attending
 - The official speech from Switzerland was read out last time, maybe get an audio clip and hook it up to our speaker? Then again, the Consul General is already speaking, maybe that's sufficient?
 - Still need to find sponsors and volunteers
 - Debbie and Marcus Werner, plus more Werner family

4. Treasurer's report

- Bank account is done, Albert officially retired from signing
- Need to add Heidy
- Need to make a test e-Transfer payment
- Membership payments are trickling in, lots of cheques today
- Expenses since last time about \$1400, including locker, Zoom

Amended via email after meeting:

- *Ben is now a signing officer*

- *Online access “view only” is set up and active for Auggie*
- *Receiving e-Transfers is enabled and has been successfully tested with autodeposit: when someone makes an email transfer to us, both the notification and transaction on the bank account will display the sender's name (email address)*
- *Cheques issued by the club still require two authorized signatures (unchanged)*
- *ATM cards don't allow withdrawals, only deposits; we don't have credit cards for the club and can't make outbound e-Transfers*
- *If a supplier or service provider that wants to be paid by credit card or email transfer... The workaround continues to be:*
 - *A club officer makes the payment using their own personal account or credit card, then asks the club for reimbursement (via cheque signed by 2 authorized signatories)*
 - *In practice that applies to our routine Storage Locker, Zoom and also Pickle Barrel and others that are less frequent.*
- *Email / e-Transfer: we can finally accept email transfers sent to finance@swissclubtoronto.ca and they will be automatically deposited.*
- *The practical implications are where we collect money: i.e membership dues and certain events:*
 - *Some members may choose to pay their dues by e-transfer rather than cheque or credit card. For the club this is much more convenient than cheques and cheaper than credit card (because credit card fees mean that for a \$40 membership renewal by credit card, the club only receives \$38.58)*
 - *At events like Swiss National Day, if a participant feels like buying, say \$100 worth of raffle tickets, but doesn't have that amount of physical cash on them ... they could email us and the treasurer could see the payment right away. "there's no excuse for not buying raffle tickets such as "I don't have cash", "need to go to the nearest bank"*
 - *Other Club events to be determined. Last year in December we had a fondue event at a restaurant, where the club/Nadia collected funds from the participants and then paid the restaurant. This would be much easier if participants can pay the club directly by email.*
 - *Section events like Raclette, Theatre, Men at Egger Farm or Canadysli dinner and dance are NOT affected by the changes to the club account, because those go through the individual sections' cash and accounts rather than the club.*

5. Membership report

- *New lifetime member: Madelaine Muller*
- *Richards-Traber family enquired about lifetime membership for the late Hans Traber; lifetime memberships were introduced after his passing. Ben will reach out to offer lifetime membership to the family if they qualify*

- Payment reminder emails have been updated to say that a cheque might be in our P.O. box, just not deposited yet
- A few members have reached out about their cheques; all of their cheques were in today's pile
- Somebody pointed out that the link to "Terms & Conditions" when paying with credit card on the website is dead

6. Tell Tale update

- Heidy isn't here today
- Lots of contributions ready:
 - Presidents intro
 - National Day announcement
 - Blurb about invoices
 - Theatre pics
 - Canadysli intro
 - Raclette? Have to figure out the date, hopefully before Tell Tale deadline, but not sure

7. Social Media and Website Update

- Two new social media volunteers: Emmy and Gabriel

8. Section reports

- 5-pin Bowling
 - On Summer break
 - Will do awards when Erika is back, and pick up again end of September or October
- Women's Section
 - AGM on May 25, 2023 at Jolly's Italian restaurant with a nice lunch
 - Tried to get volunteers for board positions, but all current members remain
 - Paula Rico, chair
 - Heidi Attenborough, vice chair
 - Susan Doerig, treasurer
 - Ursula Frei, secretary
 - Jun 6, 2023 westside kaffeeeklatsch, first time this year on the patio, which of course we enjoyed
 - Jun 10, 2023 many of the section attended celebration of life for Heidi's Husband Gerry
 - Jun 24, 2023 some of us will meet at the Egger farms BBQ. Organised by the mens section. I will send out a reminder to the ladies

- Aug 12, 2023 is another trip available to the Peach Festival in Niagara. Price is \$99.00, lunch included; because of big demand reservations should be made ASAP. One bus is already full. Members can email or phone me for more info.
- Men's Section
 - BBQ on Jun 24, 2023 for everybody, will post on social media and newsletter
- Amicale Romande
 - Have to open account, Cedric has received cheque
 - Looking for raclette date next
- Theatre Group
 - Summer break
- Social Jass
 - Summer break, starting again in September
- Swiss Social
 - Had a joint Social with the SCCC, about 30 people
 - Next one in two weeks, hopefully on a patio
 - Event with the Ambassador on Jun 21, 2023
 - July event is replaced by National Day celebrations
 - August event: Charlotte won't be here, we can have a social or not
- Canadysli
 - Should be added to templates
 - Had their AGM to officially disband and join the Swiss Club
 - Will keep their bank account, but report on it
 - Practice on Sunday to prepare for National Day
 - Philippe will be gone for September

9. Other Business

- Ben on sabbatical, probably, from August 7 for six weeks (*update since the meeting: confirmed, Ben will be in New York from Aug 7, 2023 until Sep 15, 2023*)

10. Adjournment

- Next board meeting date and time: none in July, potentially Zoom call to coordinate; one after that: Sep 14, 2023
- Meeting adjourned at 7.42 pm

11. Action Items from this meeting

- Charlotte to figure out if we need the official speech for National Day, and if so, if we can get an audio clip of it to play via speaker

- Auggie to set up meeting with bank, Heidy, and Ben to add Heidy as signatory
- Ben to set up online access and get ATM card for account
- Ben to offer lifetime membership to Richards-Traber family if they qualify
- Ben to migrate and update Terms & Conditions from the old website to the new one
- Cedric to pre-announce raclette in Tell Tale if a date is found before the submission deadline
- Ben to post Peach Festival trip on website
- Ben to update agenda and minutes templates to include Canadysli